

October 26, 2023

January 2024 Intake Orientation

Dear Students and Parents,

Thank you for choosing Columbia International College (CIC) and for your trust in our Total Care Education System®.

Getting Ready for Success at CIC

It is our genuine pleasure to warmly welcome you to CIC. We are pleased that you have decided to pursue a quality education with us at CIC. Welcome to our CIC family.

Our entire Total Care Education Team is excited to meet you and help you get ready to start your classes and educational journey here at CIC. Our orientation schedule is designed to ensure you are ready to begin your classes at Columbia International College.

We also look forward to meeting you at our in-person Orientation on January 3, 2024, at our Ainsliewood Building.

To get ready for your study at CIC, please see the following list of important dates and information.

Students and parents, please join us!

Orientation Dates and Events

These very important meetings and events with various Total Care team staff are designed to get students and parents ready to successfully start their educational journey at CIC. Please mark your calendars.

Students will receive meeting links to the online events by email.

All times are Toronto Time

Note: There is a time change in Canada on November 5, 2023. Ensure you use the world clock app/website to convert the event time to your local time.

November 1 or 3, 2023	Online Live – Regional Welcome and Information Session
November 7, 2023	Online Live – Placement Assessment
November 7, 2023	Deadline to submit an English proficiency test result (IELTS/TOEFL/Duolingo)
November 10, 2023	Online Live – Study Plan Workshops
November 13-17, 2023	Online Live – Course Registration
December 18, 2023	Online Live – Principal's Welcome
January 1 & 2, 2024	Residence check-in
January 3, 2024	In-Person Parent and Student Orientation
January 4, 2024	Classes Begin

November 1 or 3, 2023: Online Welcome and Information Session

Our Admissions & Liaison staff will meet with students and their parents. The meetings will include a Presentation by our staff and a Q&A period.

Online meeting links will be sent to each student in their region by email.

8:30 am – November 1 (Toronto Time)

- Mandarin Chinese: Ms. Jane Liu
- Cantonese Chinese: Ms. Sing Wai Chu

9:00 am - November 3 (Toronto Time)

- Africa: Ms. Priscilla Tamaklo

9:00 am - November 3 (Toronto Time)

- Asia, S.E. Asia & Middle East (English): Ms. Krystal Nguyen
- Americas: Mr. Lorenzo Mesquita
- Eastern Europe & Central Asia: Ms. Julia Abdoullaeva

November 7, 2023: Placement Assessments

(Online Live Group Session)

Placement Assessments are mandatory, and you must attend on the scheduled date.

Each student will receive an invitation link for the placement assessment by email.

We request you complete the assessments honestly so that the results accurately represent your work for appropriate placement purposes. An inaccurate assessment will result in an inappropriate class level placement that will negatively impact your academic performance and progress. We wish to set you up for success.

All CIC assessments will be completed remotely and will be invigilated by CIC staff.

- Please make sure your device(s) is/are in good working condition with a functioning camera and speaker. A laptop or desktop is highly recommended.
- Two devices (a laptop/computer, a phone and/or an iPad) are highly recommended.
- The duration of each subject assessment will be about 90 minutes long.
- All subject assessments will be conducted in one day.

English Assessment

- **Students must submit their IELTS/TOFEL/Duolingo test score to CIC before the Placement Assessment Day November 7, 2023.** Send your score to guidancecounsellors@cic-totalcare.com
- Students who have IELTS/TOEFL/Duolingo scores may be exempted from writing CIC's English Assessment.
- Students who may not have IELTS/TOEFL/Duolingo scores will write CIC's English Assessment.
- CIC's English assessment scores will take precedence over other test results.

Math Assessment



- All students must write the CIC Math assessment.

Science Assessment

- The Admissions Office will determine who will be required to write the Science Placement assessment.

November 10, 2023: Online Study Plan Workshop

You MUST participate in our Guidance and University Placement Office information sessions on “The Pathway to Post-secondary Studies” and pre-requisite subjects required. Parents are encouraged to participate.

You can access the online meeting links to the 3 different workshops on this website:

<https://cic.care/StudyPlanWorkshop>

November 10, 2023 (Toronto Time)

- 8: 00 am- Business & Math
- 9: 30 am - Engineering / Science
- 11:00 am- Social Science / Humanities / Fine arts

November 13-17, 2023: Online Course Registration (Subject Selection)

You will receive an email with a scheduled appointment with a date and time to meet with your Guidance & University Placement Counselor. The counselor will work with you to choose the right subjects to create your study plan at Columbia International College.

You must attend the appointment. Parents are welcome and encouraged to participate.

December 18, 2023: Meeting with the Principal & Vice Principal (Online Live Session)

We invite students together with their parents to join us live with Principal Reid and Vice Principal Knap. The session will include a welcome, conversation with students and parents and Q & A.

8:30 am to 10:00 am December 18, 2023 (Toronto Time)

Online meeting link: <https://cic.care/PrincipalsWelcome>

January 3, 2024: In-person Orientation for Students and Parents

The purpose of this event is to help our new students build new friendships as well as orient them to the Total Care team, leadership activities and school facilities. There will be team building events for students as well as information sessions for parents! Please arrive at our Ainsliewood building at 8:00am to enjoy breakfast.

The orientation schedule will be sent to all students closer to the date.

To have your CIC ID card issued to you, at the in-person orientation, you **MUST** present your Passport and Study Permit to staff.

January 4, 2024: Classes Begin

On the first day of classes, students

- are expected to be on time, in uniform and ready to learn on the first day, and
- must have a working laptop with a fully functioning camera and speaker.

Class Schedule:

8:45 am to 4:00 pm – 4 periods of classes, 1 period of lunch.

PERIOD	FALL/WINTER SEMESTER
HOMEROOM period	8:45 am – 9:00 am
1	9:00 am – 10:20 am
2	10:25 am – 11:45 am
3	11:50 am – 1:10 pm
4	1:15 pm – 2:35 pm
5	2:40 pm – 4:00 pm

After School Activities:

Academic

- Weekly scheduled Teacher Academic Support
- Peer Tutoring
- Tutoring
- UPO/Guidance Workshops for Course of Study and University selection

Social & Emotional

- Clubs (Robotics, etc.), Community Service, Leadership Training, etc.
- University Application Preparation, Personal Statement Preparation, etc.
- Sunday Wellness “Tea and Talk” Session

Physical

- Intramural Sports
- Varsity Sports
- Walking and Hiking Club

To Better Prepare for Your Journey of Success @ CIC

We have created a detailed information page that will provide new students with more about our Total Care teams and services including:

- Planning your entry to Canada
- Residence
- Orientation
- Code of conduct
- Learning
- Leadership and clubs
- University Placement Service
- Maps and Building Addresses
- Contact
- Important Dates
- Important Downloads before Travel

Please visit the "[CIC.Care/Start](https://start.cic-totalcare.com/)" page: <https://start.cic-totalcare.com/>

To Provide a Safe Boarding Environment with Reach Boarding School Management Platform

We are using **Reach** (a boarding school management app) to manage student life and the boarding experience. Students can use the **Reach** app to sign up for school events, activities, trips, etc.

Students can also submit leave requests, such as Weekend Day Pass and Overnight Sign-out. Parents are involved in the Weekend Day Pass and Overnight Sign-out process. Parents will receive their instructions through email.

Each student will receive their **Reach** app login and instructions through email.