

# ARTICLE 5 – UNIFORM AND DRESS CODE

## Statement of Intent

CIC’s uniform and dress code requirements promote standards of decency, decorum and good citizenship. Our uniform reflects are identity as a prestigious. It also serves the purpose of increasing school safety, minimizing disruptions, easily identifying trespassers on CIC premises, and promoting improvement in student behaviour.

## 1. Policy

Students must be dressed in appropriate uniform and must meet the uniform standards expectations. Any unclaimed items at the end of the semester will be disposed of.

The final determination as to whether any item of a student’s uniform is acceptable remains in the sole discretion of the Principal or Vice Principal or his or her designate.

All staff will be responsible for ensuring students are in compliance with our uniform standard. All CIC staff will address uniform infractions. CIC reserves the right to refuse access or services to any student that is not in uniform compliance with our Uniform and Dress Code Policy.

## Consequences for Breach of Policy

Students are expected to get into uniform in order to attend classes.

Repeated non-compliance of the uniform standard may result in ACTS 1 through 5.

If needed, uniform items are available in our campus store for a loaner fee.



## 2019 SUMMER UNIFORM POLICY

Mid-May to Mid- October

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS
Summer <b>Formal</b> Day		EVERY 1 <sup>ST</sup> WEDNESDAY UNIFORM DAY	Summer <b>Formal</b> Day	
 <p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Vest</li> <li>- School Oxford Shirt</li> <li>- School Dress Pants</li> <li>- Black Dress Socks</li> <li>- Black Dress Shoes</li> <li>- Black Belt (if worn)</li> </ul>  <p><b>OPTIONAL</b></p> <ul style="list-style-type: none"> <li>- Tie</li> <li>- Blazer</li> </ul>		<p style="background-color: #f4a460; color: white; padding: 2px;">EVERY 2<sup>ND</sup> WEDNESDAY CHARITY CASUAL DAY</p> <p style="background-color: #f4a460; color: white; padding: 2px;">EVERY 3<sup>RD</sup> WEDNESDAY UNIFORM DAY</p> <p style="background-color: #f4a460; color: white; padding: 2px;">EVERY 4<sup>TH</sup> WEDNESDAY CHARITY CASUAL DAY</p> <p style="background-color: #f4a460; color: white; padding: 2px;">EVERY 5<sup>TH</sup> WEDNESDAY UNIFORM DAY</p>	 <p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Vest</li> <li>- School Oxford Shirt</li> <li>- School Dress Pants</li> <li>- Black Dress Socks</li> <li>- Black Dress Shoes</li> <li>- Black Belt (if worn)</li> </ul>  <p><b>OPTIONAL</b></p> <ul style="list-style-type: none"> <li>- Tie</li> <li>- Blazer</li> </ul>	
 <b>DO</b>		<p style="background-color: #0056b3; color: white; padding: 2px;">Uniform Day</p> <p style="background-color: #f4a460; color: white; padding: 2px;"><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Fleece Jacket (optional)</li> <li>- School Polo Shirt</li> <li>- School Dress Pants</li> <li>- Black Dress Shoes</li> <li>- Black Casual Socks</li> <li>- Visibly Display Student ID</li> </ul>	 <b>DON'T</b>	
<ul style="list-style-type: none"> <li>• Have Student ID on your person at all times</li> <li>• Tuck in the Oxford shirt at the waist</li> <li>• Wear FULL uniform when transitioning between campuses and in the hallways</li> <li>• Wear polo uniform or summer formal on Charity Casual Day when no donation is made.</li> </ul>			<ul style="list-style-type: none"> <li>• Taper, Shorten or Roll uniform pants</li> <li>• Wear Ankle Socks</li> <li>• Wear inappropriate casual clothing</li> </ul> <p style="font-size: x-small; color: red;">**CHARITY CASUAL DAY**</p> <ul style="list-style-type: none"> <li>- No hats</li> <li>- No cut jeans</li> <li>- No offensive phrases on shirts/sweaters/t-shirts</li> </ul> <p style="font-size: x-small; text-align: right;">See Code of Conduct for details</p>	



# 2019 WINTER UNIFORM POLICY

Mid-October to Mid-May

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS
Winter <b>Formal</b> Day		EVERY 1 <sup>ST</sup> WEDNESDAY UNIFORM DAY	Winter <b>Formal</b> Day	
 <p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Blazer</li> <li>- School Oxford Shirt</li> <li>- School Dress Pants</li> <li>- School Tie</li> <li>- Black Shoes</li> <li>- Black Dress Socks</li> <li>- Black Belt (if worn)</li> </ul> 		EVERY 2 <sup>ND</sup> WEDNESDAY CHARITY CASUAL DAY	 <p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Blazer</li> <li>- School Oxford Shirt</li> <li>- School Dress Pants</li> <li>- School Tie</li> <li>- Black Shoes</li> <li>- Black Dress Socks</li> <li>- Black Belt (if worn)</li> </ul> 	
		EVERY 3 <sup>RD</sup> WEDNESDAY UNIFORM DAY		
		EVERY 4 <sup>TH</sup> WEDNESDAY CHARITY CASUAL DAY		
		EVERY 5 <sup>TH</sup> WEDNESDAY UNIFORM DAY		
<p><b>✓ DO</b></p> <ul style="list-style-type: none"> <li>• Have Student ID on your person at all times</li> <li>• Tuck in the Oxford shirt at the waist</li> <li>• Wear FULL uniform when transitioning between campuses and in the hallways</li> <li>• Wear polo uniform or winter formal on Charity Casual Day when no donation is made.</li> </ul>		<p><b>Uniform Day</b></p> <p><b>REQUIRED</b></p> <ul style="list-style-type: none"> <li>- School Fleece Jacket (optional)</li> <li>- School Polo Shirt</li> <li>- School Dress Pants</li> <li>- Black Dress Shoes</li> <li>- Black Casual Socks</li> <li>- Visibly Display Student ID</li> </ul>	<p><b>✗ DON'T</b></p> <ul style="list-style-type: none"> <li>• Taper, Shorten or Roll uniform pants</li> <li>• Wear Ankle Socks</li> <li>• Wear inappropriate casual clothing</li> </ul> <p><b>**CHARITY CASUAL DAY**</b></p> <ul style="list-style-type: none"> <li>- No hats</li> <li>- No cut jeans</li> <li>- No offensive phrases on shirts/sweaters/t-shirts</li> </ul> <p><small>See Code of Conduct for details</small></p>	

Uniform Item	Expected Standard
Oxford Shirt	<ul style="list-style-type: none"> <li>- Must be tucked in at the waist</li> <li>- Must be clean and orderly</li> </ul>
Pants	<ul style="list-style-type: none"> <li>- Must be CIC Uniform pants</li> <li>- In a standing position the pant leg must be touching the top of the shoe.</li> <li>- Cannot be rolled</li> <li>- Cannot be tapered, pants must of have a minimum of one inch of material (at the out seam) gathered from the widest part of the calf down to the hem.</li> </ul>
Socks	<ul style="list-style-type: none"> <li>- Must be black dress socks</li> <li>- Must be above the ankle (no ankle socks)</li> <li>- No Logos or other colours, must be all black.</li> </ul>
Blazer	<ul style="list-style-type: none"> <li>- Must be clean and orderly</li> </ul>
Tie	<ul style="list-style-type: none"> <li>- Must be the CIC tie</li> <li>- Must be pulled up to the collar</li> <li>- Must be neat and tied properly</li> </ul>
Vest	<ul style="list-style-type: none"> <li>- Must be clean and orderly</li> </ul>

**\*Students must be in full uniform while in the hallways, entering the building, and when travelling between buildings. Students are able to remove their blazer or vest and roll up their sleeves in the classroom or dining spaces when needed in hot weather.**

<b>Hairstyle</b>	Extreme hairstyles are not permitted. In addition shaving patterns are not permitted.
<b>Hair Colour</b>	Hair must be a natural hair colour.
<b>Hair Length</b>	Hair must be neatly groomed and not covering eyebrows.
<b>Extensions &amp; Accessories</b>	Hair extensions/braids must be a natural hair colour.
<b>Piercing</b>	No body piercing jewelry is permitted except for religious reasons, which requires the written permission from the Principal or Vice Principal.
<b>Tattoos</b>	Tattoos must be covered and may not be visible.
<b>Earrings &amp; Jewelry</b>	No spacers are permitted. No earrings with hoops larger than 1 inch are permitted, and no excessive jewelry, as deemed in the sole discretion of the Principal or Vice Principal. Any such offending earrings or jewelry may be confiscated by staff and kept until graduation.
<b>Face Masks</b>	Only medical facemasks are permitted for health reasons and only allowed temporarily as needed. Cloth face-masks and similar commercial masks not permitted
<b>Photo I.D. Card</b>	Must be on your person <b><u>at all times.</u></b>

#### GYM CLOTHING UNIFORM

	<b>What to wear</b>
<b>Lower body</b>	Only CIC uniform gym shorts and/or track pants are permitted.
<b>Upper body</b>	Only CIC uniform gym shirts (grey phys. ed t-shirt or blue phys. ed crew neck) are permitted..
<b>Footwear</b>	Any athletic shoe excluding soccer cleats, golf shoes, etc. are permitted. They must be clean non marking soles (to protect our floor).
<b>Head gear/Jewelry</b>	All long hair must be tied back. No baseball hats indoors. Baseball hats are permitted outside on hot sunny days. No other head gear permitted. No jewelery is permitted (for safety).

All CIC staff are responsible for enforcing the uniform policy and may administer the uniform policy in the following manner.

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## 2. Policy

See the Uniform Policy to ensure compliance in the Summer and Winter.

On CIC approved **Charity Casual days**, students may wear non-uniform, daytime attire (e.g. jeans, sneakers, dresses, shorts, etc.). Students must ensure that their appearance on casual days remains neat and appropriate to the standards enumerated below. Students must display their student ID cards on their upper right top or their lanyard for the duration of the casual day and must present it to CIC staff or students when purchasing a casual day sticker.

The following dress code guidelines must be followed on Charity Casual days:

	<b>What to wear</b>	<b>What not to wear</b>
<b>Head gear / Jewelry</b>	<ul style="list-style-type: none"><li>▪ In accordance with this policy.</li></ul>	<ul style="list-style-type: none"><li>▪ Toques, bandanas, baseball caps, hoods and/or sunglasses are not permitted.</li></ul>
<b>Belts</b>	<ul style="list-style-type: none"><li>▪ Students may select an appropriate casual belt.</li></ul>	<ul style="list-style-type: none"><li>▪ Offensive buckles, as deemed in the discretion of the Principal or Vice Principal are not permitted.</li></ul>
<b>Lower body</b>	<ul style="list-style-type: none"><li>▪ Jeans, dresses or shorts may be worn;<ul style="list-style-type: none"><li>➤ Shorts must not be shorter than four (4) inches above the knee;</li><li>➤ Pants, shorts and skirts are to be worn at the waist.</li></ul></li></ul>	<ul style="list-style-type: none"><li>▪ Shorts and skirts cannot be shorter than four inches above the knee.</li><li>▪ Clothing with illustrations, symbols, profane or suggestive language that negatively impacts the moral tone of the school, as determined in the sole discretion of the Principal or Vice Principal;</li><li>▪ Pajamas or other evening wear is not permitted.</li><li>▪ No jeans/pants/leggings that excessively reveal the skin or undergarments.</li></ul>
<b>Upper body</b>	<ul style="list-style-type: none"><li>▪ Non-offensive T-shirts, casual shirts, sweatshirts or sweaters may be worn.</li></ul>	<ul style="list-style-type: none"><li>▪ Sleeveless, low cut, revealing or midriff shirts are not permitted;</li><li>▪ Pajamas, lingerie or visible undergarments are not permitted;</li><li>▪ Muscle shirts or tank tops are not permitted;</li><li>▪ Clothing that is sexually suggestive or with pictures or words that are outwardly or implicitly sexual, offensive or hateful are not permitted.</li></ul>
<b>Footwear</b>	<ul style="list-style-type: none"><li>▪ Shoes or running shoes are permitted.</li></ul>	<ul style="list-style-type: none"><li>▪ Beachwear, flip-flops, bare-feet or stiletto heels are not permitted;</li><li>▪ Footwear with more than 2-inch heels are not permitted;</li><li>▪ No boots above the knee.</li></ul>
<b>Photo I.D. Card</b>	<ul style="list-style-type: none"><li>▪ Students must display their student ID cards on their upper right top or on their lanyard for the duration of the casual day and must present it to CIC staff or students when purchasing a casual day sticker.</li></ul>	<ul style="list-style-type: none"><li>▪</li></ul>

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**Consequences for Breach of Policy**

Students who are discovered in inappropriate attire in the school may be directed to the Principal or Designate for the appropriate consequences, which may include disciplinary measures set out in Article 16 herein.

**In Residence**

**3. Policy**

Students are expected to dress appropriately while in residence common areas. Appropriate clothing must be worn in common areas including cafeterias, student lounges and recreation areas. The determination as to whether an article of attire or outfit is acceptable remains in the sole discretion of the Residence staff.

**Consequences for Breach of Policy**

Students who are discovered in inappropriate attire in the residence common areas may be directed to the Residence Director or Designate for the appropriate consequence, which may include disciplinary measures set out in Article 16 herein.