
APPENDIX “B”

Definition of Terms

For the purposes of this document, the below terms are defined as follows:

Academic Discharge shall have the meaning as set out in Article 16;

Academic Dishonesty shall have the meaning as set out in Article 2;

Academic Office shall mean the CIC office responsible for all academic affairs;

Academic Probation shall have the meaning set out in Article 2;

ACTS shall have as set out in policy 1.01 of Article 16 ;

Age of Majority means the age in the Province of Ontario at which a person is considered to be an adult;

Alcohol shall include but not be limited to any beverage of any kind that contains alcohol, ethanol or any other mind-altering substance, as the active agent or represented as having those properties;

Authorized Absence shall have the meaning set out in policy 2.01 of Article 3;

Behaviour Contract means the behaviour contract between the student and CIC, whereby the student agrees to be bound by certain terms as prescribed by CIC;

Bullying shall have the meaning as set out in policy 2.01 of Article 4;

CIC means Columbia Private Secondary School Inc., and its registered business style “Columbia International College”;

CICDC means the Columbia International College Disciplinary Committee, which is a disciplinary panel comprised of three (3) members that is responsible to hear and render a decision where any student’s conduct or contravention of this Code of Conduct or otherwise is subject to an Expulsion, as that term is set out in Article 16;

Cigarettes means any object containing tobacco leaves used for the purposes of smoking or otherwise and shall include for the purposes of this definition but not limited to non-tobacco, no smoke or electronic cigarettes, vapour cigarettes, cigars; or any substance that a student believes or represents to having tobacco properties, regardless of its content;

Code of Conduct means the Code of Conduct for students of CIC as prescribed herein;

Dean of Students means an individual designated by CIC to oversee student affairs;

Drugs shall include for the purposes of this definition but not be limited to any substance which has a physiological effect when ingested or introduced into the body or otherwise; any substance a student believes or represents shall have similar physiological effects but does not contain such properties; any legal substance that has not been medically prescribed by a physician; or any legal substance that has been medically prescribed by a physician but not consumed in the manner set out by said physician;

Exam means any exam prescribed by CIC faculty during a course but not a final exam;

Expulsion shall have the meaning set out in Article 16 herein;

Expulsion Hearing shall have the meaning as set out in Article 16 herein;

EzReport Card means an electronic report card produced by CIC faculty, accessible to students and parents/guardians;

Final Exam means a test prescribed by CIC faculty, often composing a greater proportion of a student's final grade and often written contemporaneous with the conclusion of a course in a semester;

Home Stay Parent shall host CIC students in their private homes approved by CIC management. Home-stay parents may include community members and CIC staff, however all staff must have approval from the General Manager and Principal prior to being approved as a home-stay parent;

House Parent shall mean an individual designated by CIC to supervise a specific group of students in residence;

JMS Guidance means the classroom at the commencement of each school day, designated by CIC to each CIC student in grade 7 and 8;

Medical Staff means the employees of CIC designated to managing student healthcare issues and ailments;

Minor means a person that is not the age of majority and shall also include any individual not permitted by statutory law to engage in a particular activity such as consuming or possessing alcohol or cigarettes;

Ontario Student Record means the permanent record of the student's education process through schools in Ontario, which is maintained by CIC on behalf of the Ministry of Education for the Province of Ontario;

Paraphernalia shall include but not be limited to any apparatus, equipment, product or material that is used or furnished for making, using, or concealing drugs;

Plagiarism shall have the meaning set out in policy 3.01 of Article 2;

Present, Ready, Willing and Able means the prerequisite standard of preparedness and readiness for all CIC students enrolled at CIC based several factors, which include but are not limited to a student's physical; emotional; intellectual; mental and/or psychological state, as determined by CIC in its sole discretion, which requires a CIC student to attend classes, activities and fulfill all of his or her obligations as a student, failing which, CIC in its sole discretion, shall cease any and all services to such student and/or terminate any contractual relationship with the student and his or her parents/guardians, with no further obligation owing whatsoever;

Principal means the individual designated by CIC to manage all academic matters including but not limited to curriculum, student behaviour and student performance;

Reasonable Grounds means a standard of proof, in the sole discretion of CIC faculty or CIC staff, where an inference may be derived that a student, visitor or otherwise, has violated any statutory law, common law, provision of this Code of Conduct; or threatens the well-being of a CIC student, CIC faculty or CIC staff;

Residence means a building and/or premises used for the purposes of housing CIC students;

Residence Life Handbook means the codified rules and regulations governing student conduct and student obligations for students residing in a Residence/Homestay;

Staff means any individual employed in a non-academic position by Columbia Private Secondary School Inc., or any of its affiliates;

Semester means a period of time in an academic year;

Student means any individual admitted or enrolled at CIC;

Suspension shall have the meaning set out in Article 16 herein;

Termination of Student Status means such a time when a student is no longer deemed to have any enrolment, affiliation or connection to CIC for the purposes of academic studies or otherwise;

Total Care Plus means a program, which students may enter voluntarily or mandated by CIC, created and implemented by CIC for students who require extra support and

Test means any test prescribed by CIC faculty during a course but not a final exam;

Unauthorized Absence shall have the meaning as set out in policy 2.01 in Article 3;

Uniform means the article or articles of clothing deemed to be the appropriate attire for CIC students, as determined by CIC in its sole discretion, from time to time (please refer to Article 5);

Vice Principal means an individual designated by CIC to oversee day-to-day school operations and manage CIC students and their academics and conduct;

Visitors shall have the meaning set out in Article 11.